

WESTFIELD FIRE & RESCUE DISTRICT

Regular Meeting
November 4, 2013
6:30 pm

Trustee Likley called the meeting to order by asking for roll call.

Trustees present: Likley, Oiler, and Harris as well as Fiscal Officer Sandra Tryon, Martha Evans, Chief Fletcher and Kevin Rych.

CHIEF'S REPORT (reports attached)

- ✓ Total runs for the month of October was 39
- ✓ Halloween night at the station was a success despite the challenging weather
- ✓ Annual Breakfast with Santa will be Saturday, Dec. 7th 9:00 – 11:00 am at the township meeting room. There will be a children's choir attending to sing Christmas carols.
- ✓ The Medina County Fire Chiefs' Association has been discussing the need for county wide Standard Operating Procedure (SOP's). A committee has met with David Comstock, a lawyer and Volunteer Fire Chief and is looking to hire him to provide templates to use for each department. The cost will be \$5,000 which will be divided among any departments willing to participate. It is expected that 10 departments will participate. I will be submitting a purchase order for approval should this come to be. **Trustee Likley** asked how many departments have committed. **Chief** answered to date Valley City and Hinckley but will provide a list at the next meeting.
- ✓ Hose testing took place over the weekend and there were some failures. We eliminated one truck.
- ✓ The chief provided a request and justification to purchasing a new thermal imager camera to be provided for in the 2014 budget. The present camera is 12 years old. The Westfield Firefighter Association has agreed to contribute \$3,000 towards the purchase of a new camera. Total cost is \$10,070 leaving the district to pay \$7,070. The current camera will be kept for a second camera and placed in the Pumper/Tanker 162-1. It would take 8 weeks for the camera to be shipped. The quote is from All-American Fire Equipment, Inc. The assistant fiscal officer suggested to wait until closer to the end of the year and see what will be carried over to 2014.
- ✓ The Association purchased wireless headsets for the back seats of Pumper 161-1. Last year the Association purchased the same for the front seats which worked out well and led to this addition.
- ✓ **Trustee Likley** asked how the scheduling of daytime staffing was progressing. **Chief:** I have interest from 2 to 3 volunteers for one or 2 days each. I am hoping to stay within our members.
- ✓ **Trustee Likley** asked where the power cot and load systems will be delivered. **Chief:** They will be delivered to where the new squad will be built and the load system for the old squad will be installed in PA. The company will come and pick up the squad and deliver it when completed.

FISCAL OFFICER'S REPORT

- The bills were presented to be paid in the amount of \$9,293.10. **Trustee Likley moved to pay the bills as presented, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye**
- Fund Status \$276,579.27
- No correspondence
- **Minutes:**
 - 1) October 7, 2013 **Trustee Likley moved to approve October 7, 2013 as presented, seconded by Trustee Oiler. Roll call: Oiler, aye; Harris, aye; Likley, aye**
 - 2) October 21, 2013 **Trustee Likley moved to approve October 21, 2013 as presented, seconded by Trustee Oiler. Roll all: Likley, aye; Oiler, aye; Harris, aye.**

OLD BUSINESS

CONTRACT BETWEEN THE VILLAGE OF WESTFIELD CENTER AND WESTFIELD AND RESCUE DISTRICT

- Trustee Likley will meet with the Village of Westfield Center’s representatives concerning the full-time chief and daytime staffing that will be left in the contract.

COMMENTS FROM THE FLOOR

Mr. Jamie Moore from Creston brought to the district’s attention that he received a bill from Cost Recovery Corp for Fire engine run/motor vehicle crash response and administrative services in the amount of \$1,668.81. **Chief** Fletcher explained that the district bills a non-resident even if there is not a non-injury response. Mr. Moore sent this bill to his insurance company and they refused to pay believing it was exorbitant. Mr. Moore stated his wife was not hurt in the accident. Mr. Moore is unable to pay this bill. **Trustee Likley** suggested that Mr. Moore give his phone number to the chief and the chief will look into the matter and will get in touch with Mr. Moore via phone.

ANNOUNCEMENTS

District regular meeting	December 2, 2013	6:30 pm
Breakfast with Santa	December 7, 2013	9-11 am

There being no further business to come before this board, **Trustee Likley made a motion to adjourn at 7:02 pm, seconded by Trustee Oiler. Unanimous**

Approved December 2, 2013